



PLB ENGINEERING BERHAD
Company No.: 199701002728 (418224-X)
(Incorporated in Malaysia)

NOTIFICATION TO SHAREHOLDERS IN RELATION TO THE CONVERSION OF THE PHYSICAL TWENTY-FOURTH ANNUAL GENERAL MEETING WHICH SCHEDULED TO BE HELD ON FRIDAY, 29 JANUARY 2021 TO A FULLY VIRTUAL MEETING

Dear Shareholders,

PLB Engineering Berhad ("PLB" or "the Company") had on 30 December 2020 issued a notice notifying that the Twenty-Fourth Annual General Meeting ("AGM") of the Company will be held at PLB Engineering Berhad, 3rd Floor, Training Room, 1320, Jalan Baru, Taman Chai Leng, 13700 Prai, Penang on Friday, 29 January 2021 at 3.00 p.m.

In view of the Movement Control Order implemented by the Government of the Malaysia in certain States including Pulau Pinang effective on 13 January 2021 to 26 January 2021, the Board of Directors ("Board") of the Company wishes to announce that the Company decided to convert the physical AGM to a fully virtual basis. This will be done via Remote Participation and Voting ("RPV") facilities via Securities Services e-Portal at <https://www.sshsb.net.my/login.aspx>. Details of the AGM shall remain unchanged, save for the broadcast venue and meeting platform as set out below:

Broadcast Venue	:	PLB Engineering Berhad, 3rd Floor, Board Room, 1320, Jalan Baru, Taman Chai Leng, 13700 Prai, Penang
Date	:	Friday, 29 January 2021
Time	:	3.00 p.m.
Meeting Platform	:	https://www.sshsb.net.my/login.aspx

The broadcast venue is strictly for the purpose of compliance with Section 327(2) of the Companies Act, 2016 which stipulates that the Chairman of the meeting shall be in present at the main venue of the meeting which allows meeting of the members to be held within Malaysia at more than one venue, using any technology or method that allows all members a reasonable opportunity to participate and to exercise the members' right to speak and vote at the general meeting.

Please take note that shareholders and proxies should not be physically present and will not be admitted at the broadcast venue on the day of the AGM. A revised Notice of AGM, Proxy Form and Administrative Guide are attached below and are available on our website at <https://www.plb.com.my>. Please take note that the aforesaid documents shall supersede the earlier copy issued on 30 December 2020. The instrument appointing a proxy that has been deposited at the Registered Office of the Company prior to this Notice shall remain valid unless a new instrument superseding the previous deposited instrument (if any) has been deposited at the Registered office of the Company at 51-8-A, Menara BHL, Jalan Sultan Ahmad Shah, 10050 George Town, Pulau Pinang.

You are advised to check the Company's announcement(s) at Bursa Malaysia Berhad's website from time to time for the latest update on the AGM as the Company may not have sufficient time to dispatch notification to its shareholders on subsequent changes, if any, in view of the current unprecedented situation.

If you require any assistance, kindly contact Ms Kumutha at +604-390 5737 or email to kumutha@plbgroup.com.my.

Thank You.

Yours faithfully,
PLB Engineering Berhad

Dato' Seri Ong Choo Hoon
Group Executive Chairman
20 January 2021

REVISED NOTICE OF TWENTY-FOURTH ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Twenty-Fourth Annual General Meeting of the Company will be held on a fully virtual basis at the Broadcast Venue of PLB Engineering Berhad, 3rd Floor, Board Room, 1320, Jalan Baru, Taman Chai Leng, 13700 Prai, Penang on Friday, 29 January 2021 at 3.00 p.m. via Remote Participating and Voting ("RPV") facilities for the following purposes:-

AGENDA

- | | |
|---|--|
| 1. To receive the Audited Financial Statements for the financial year ended 31 August 2020 together with the Reports of the Directors and Auditors thereon. | Please refer to
Explanatory Notes |
| 2. To approve the payment of Directors' fees and benefits of RM132,000.00 for the financial year ending 31 August 2021. | Ordinary Resolution 1 |
| 3. To re-elect the following Directors retiring by rotation pursuant to Article 111 of the Company's Constitution:-

a) Encik Mardzukhi Bin Abu Bakar
b) Madam Teoh Siew Tin
c) Madam Wein Siew Fen | Ordinary Resolution 2
Ordinary Resolution 3
Ordinary Resolution 4 |
| 4. To re-appoint Messrs Grant Thornton as auditors of the Company until the conclusion of the next annual general meeting and to authorise the Directors to fix their remuneration. | Ordinary Resolution 5 |

As special business:-

To consider and if thought fit, to pass with or without modifications the following ordinary resolutions:-

5. **AUTHORITY TO ALLOT AND ISSUE SHARES**
"THAT pursuant to Sections 75 and 76 of the Companies Act, 2016, and subject to the approvals of the relevant Governmental and/or regulatory authorities, the Directors be and are hereby empowered to issue shares in the Company, at such time and upon such terms and conditions and for such purpose as the Directors may, in their absolute discretion deem fit, provided that the aggregate number of shares issued pursuant to this resolution in any one financial year does not exceed 20% of the issued share capital of the Company for the time being and that the Directors be and are also empowered to obtain the approval from Bursa Malaysia Securities Berhad ("Bursa Securities") for the listing of and quotation for the additional shares so issued and that such authority shall continue to be in force until the conclusion of the next annual general meeting of the Company."
- Ordinary Resolution 6**
6. **PROPOSED NEW AND RENEWAL OF SHAREHOLDERS' MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE**
"THAT, subject always to the provisions of the Companies Act 2016 (the "Act"), the Constitution of the Company, Main Market Listing Requirements of the Bursa Securities or other regulatory authorities, approval be and is hereby given to the Company and/or subsidiary companies to enter into all arrangements and/or transactions as specified in Section 2.2 of the Circular to Shareholders of the Company dated 31 December 2020, involving the interests of directors, major shareholders or persons connected with such directors or major shareholders of the Company ("Related Parties") as detailed in Section 2.2 of the Circular to Shareholders of the Company dated 31 December 2020, provided that such arrangements and/or transactions are:-

- (i) recurrent transactions of a revenue or trading nature;
- (ii) necessary for day-to-day operations; and
- (iii) carried out in the ordinary course of business or the normal commercial terms which are not more favourable to the Related Parties than those generally available to the public and not to be detriment of the minority shareholders of the Company.

(the "Shareholders' Mandate")

THAT the Shareholders' Mandate shall take effect from this resolution and shall continue to be in force until:-

- (a) the conclusion of the next annual general meeting of the Company following the general meeting at which such Shareholders' Mandate was passed, at which time it will lapse, unless by a resolution passed at the meeting, the authority is renewed;
- (b) the expiration of the period within which the next annual general meeting after the date it is required to be held pursuant to Section 340 (2) of the Act but shall not extend to such extension as may be allowed pursuant to Section 340 (4) of the Act; or
- (c) revoked or varied by resolution passed by the shareholders in general meeting,

whichever is earlier.

And THAT the Directors of the Company be authorised to complete and do all such acts and things (including all such documents as may be required) as they may consider expedient or necessary to give effect to the Shareholders' Mandate."

Ordinary Resolution 7

7. RETENTION OF INDEPENDENT NON-EXECUTIVE DIRECTORS

"THAT approval be and is hereby given to the following Directors who have served as an Independent Non-Executive Director of the Company for a cumulative term of more than twelve (12) years, to continue to act as an Independent Non-Executive Director of the Company :-

- a) Madam Teoh Siew Tin
- b) Mr Saw Chin Eng "

Ordinary Resolution 8
Ordinary Resolution 9

8. To transact any other business of which due notices shall have been given.

By Order of the Board,

HING POE PYNG (MAICSA 7053526)
SSM PC NO. 202008001322

WONG YEE LIN (MIA 15898)
SSM PC NO. 201908001793
Joint Company Secretaries
Penang

20 January 2021

Notes :

1. As part of the initiatives and the safety measures to curb the spread of Coronavirus Disease 2019 (“COVID-19”), and having regard to the well-being and the safety of our shareholders, the 24th AGM will be conducted on a fully virtual basis through live streaming and online remote voting via Remote Participation and Voting facilities (“RPV”) which are available on Securities Services e-Portal (“SSeP”) at <https://www.sshsb.net.my/login.aspx>

Please follow the procedures provided in the Administrative Guide for the 24th AGM in order to register, participate and vote remotely via RPV.

2. The broadcast venue is strictly for the purpose of compliance with Section 327(2) of the Companies Act 2016 which stipulates that the Chairman of the meeting shall be present at the main venue of the 24th AGM which allows a meeting of members to be held at more than one venue, using any technology or method that enables the members of the Company to participate and to exercise the members’ right to speak and vote at the general meeting.
3. For the purpose of determining a member who shall be entitled to attend, speak and vote at the AGM, the Company shall be requesting the Record of Depositors as at 18 January 2021. Only a depositor whose name appears on the Record of Depositors as at 18 January 2021 shall be entitled to attend, speak and vote at the said meeting as well as for appointment of proxy(ies) to attend, speak and vote on his/ her stead.

Pursuant to the Guidance on the Conduct of General Meetings for Listed Issuers issued by Securities Commission Malaysia, the right to speak is not limited to verbal communication only but includes other modes of expression. Therefore, all shareholders and proxies shall communicate with the main/broadcast venue of the Meeting via real time submission of typed texts through a text box within Securities Services e-Portal’s platform during the live streaming of the Meeting as the primary mode of communication. In the event of any technical glitch in this primary mode of communication, shareholders and proxies may email their questions to eservices@sshsb.com.my during the Meeting. The questions and/or remarks submitted by the shareholders and/or proxies will be broadcasted and responded by the Chairman/Board/relevant adviser during the Meeting.

4. A member of the Company entitled to appoint at least one (1) but not more than two (2) proxies to attend, speak and vote on his/her/its behalf. A proxy may but need not be a member of the Company.
5. Where a member appoints two (2) proxies, the appointment shall be invalid unless the proportions of shareholdings to be represented by each proxy are specified.
6. Where a Member of the Company is an exempt authorised nominee which hold ordinary shares in the Company for multiple beneficial owner in 1 securities account (“Omnibus Account”), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each Omnibus Account its holds.
7. An exempt authorised nominee refers to an authorised nominee defined under the Securities Industry (Central Depositories) Act 1991 (“Central Depositories Act”) which is exempted from compliance with the provisions of subsection 25A(1) of Central Depositories Act. Where a member is a corporation, it may appoint a proxy or proxies under the Proxy Form, or appoint such person as its representative at the meeting in accordance with section 333 of the Companies Act 2016.
8. To be valid, the proxy form duly completed must be deposited at the registered office of the Company, 51-8-A Menara BHL, Jalan Sultan Ahmad Shah, 10050 George Town, Pulau Pinang not less than twenty-four (24) hours before the time for holding the meeting. Proxy Form via facsimile or electronic mail will not be accepted.
9. The instrument appointing a proxy or proxies shall be in writing under the hand of the appointor or his attorney duly authorised in writing or, if the appointor is a corporation, either under common seal or under the hand of an officer or attorney duly authorised.
10. For the purpose of determining a member who shall be entitled to attend the meeting, a Record of Depositors (“ROD”) as at 18 January 2021 has been requested. Only a depositor whose name appears on the ROD shall be entitled to attend, speak and vote at this meeting or appoint proxies to attend and/or speak and/or vote in his/her behalf.

11. Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in this Notice will be put to vote by poll.

Explanatory Notes on Ordinary Business:

1. **Agenda 1- To receive the Audited Financial Statements for the financial year ended 31 August 2020 together with the Reports of the Directors and Auditors thereon.**

This item is meant for discussion only as the provision of Section 340(1)(a) of the Companies Act, 2016 does not require shareholders' approval for the audited financial statements. Therefore, this item will not be put forward for voting.

2. **Ordinary Resolution 1- To approve the payment of Directors' fees and benefits of RM132,000.00 for the financial year ending 31 August 2021.**

The proposed Ordinary Resolution 1 is to facilitate payment of Directors' fees and Directors' benefits calculated based on the number of scheduled Board and Committee meetings for year 2021 and assuming that all Directors will hold office until the end of the financial year. In the event the Directors' fees and Directors' benefits proposed is insufficient (e.g. due to additional unscheduled Board/Committee meetings or enlarged Board size), approval will be sought at the next Annual General Meeting ("AGM") for additional fees and benefits to meet the shortfall.

Explanatory Notes on Special Business:

1. **Ordinary Resolution 6 – Authority to allot and issue shares**

The proposed ordinary resolution 6, if passed, will enable the Directors to allot and issue shares in the Company up to an amount not exceeding 20% of the issued share capital of the Company for the time being for such purposes as the Directors consider will be in the best interest of the Company. This authority, unless revoked or varied by the shareholders of the Company in a general meeting will expire at the conclusion of the next AGM. The proposed renewal of general mandate for issuance of shares will provide flexibility to the Company for any possible fund raising activities, including but not limited to placing of shares for the purpose of funding future investment, working capital and/or acquisition. As at the date of this notice, the Directors have not issued any shares pursuant to the general mandate granted at the last AGM of the Company.

2. **Ordinary Resolution 7 – Proposed New and Renewal of Shareholder Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature**

The proposed ordinary resolution 7 in relation to Proposed New and Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a revenue or trading nature is to seek approval from the shareholders for renewal of the shareholders' mandate granted by the shareholders of the Company at the Twenty-Third AGM held on 21 January 2020. The Proposed Shareholders' Mandate will enable the Company and its subsidiaries to enter into any of the recurrent related party transactions of a revenue or trading nature which are necessary for the day-to-day operations involving the interest of Directors, major shareholders or persons connected to the Directors and/or major shareholders of the Company and its subsidiaries ("Related Parties"), subject to the transactions being in the ordinary course of business on normal commercial terms which are not more favourable to the Related Parties than those generally available to the public and are not to the detriment of the minority shareholders of the Company. This authority unless revoked or varied at a general meeting, will expire at the conclusion of the Twenty-Fourth AGM of the Company.

3. **Ordinary Resolution 8 – Retention of Independent Non-Executive Director, Madam Teoh Siew Tin**

The proposed ordinary resolution 8 is to seek shareholders' approval through a two tier voting process and, if passed, will enable the Independent Directors who had served more than 12 years to be retained and continued to act as Independent Directors of the Company to fulfil the requirements of paragraph 15.02 of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad and to be in line with the practice 4.2 of the Malaysian Code of Corporate Governance. The details of justifications are set out in the Company's Annual Report for the financial year ended 31 August 2020.

4. **Ordinary Resolution 9 - Retention of Independent Non-Executive Director, Mr Saw Chin Eng**

The proposed ordinary resolution 9 is to seek shareholders' approval through a two tier voting process and, if passed, will enable the Independent Directors who had served more than 12 years to be retained and continued to act as Independent Directors of the Company to fulfil the requirements of paragraph 15.02 of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad and to be in line with the practice 4.2 of the Malaysian Code of Corporate Governance. The details of justifications are set out in the Company's Annual Report for the financial year ended 31 August 2020.

PERSONAL DATA POLICY

By submitting the duly executed Form of Proxy, the member and his/her proxy consent to the Company (and/or its agents/service providers) collecting, using and disclosing the personal data therein in accordance with the Personal Data Protection Act 2010, for the purpose of the AGM, and any adjournment thereof.

STATEMENT ACCOMPANYING NOTICE OF ANNUAL GENERAL MEETING

(Pursuant to Paragraph 8.27(2) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad)

No individual is standing for election as a Director at the forthcoming AGM of the Company.

Revised Proxy Form

CDS Account No.									

*I/We
 (FULL NAME OF SHAREHOLDERS AS PER NRIC/PASSPORT/CERTIFICATE OF INCORPORATION IN CAPITAL LETTERS)
 (NRIC/Passport/CompanyNo.)) of

 (ADDRESS & TEL NO. & EMAIL ADDRESS)
 being a * member / members of the abovenamed Company, hereby appoint
 (FULL NAME OF PROXY AS PER NRIC/PASSPORT IN CAPITAL LETTERS)
 (NRIC/PassportNo.)) of

 (ADDRESS & TEL NO. & EMAIL ADDRESS)
 or failing him,
 (FULL NAME OF PROXY AS PER NRIC/PASSPORT IN CAPITAL LETTERS)
 (NRIC/PassportNo.)) of

 (ADDRESS & TEL NO. & EMAIL ADDRESS)
 or failing him/her, the Chairman of the meeting as * my / our proxy to vote for * me / us on * my / our behalf at the 24th Annual General Meeting of the Company held on a fully virtual basis at the Broadcast Venue of PLB Engineering Berhad, 3rd Floor, Board Room, 1320, Jalan Baru, Taman Chai Leng, 13700 Prai, Penang on Friday, 29 January 2021 at 3.00 p.m. via Remote Participating and Voting ("RPV") facilities. and any adjournment thereof.

NO.	RESOLUTIONS	For	Against
Ordinary Resolution 1	To approve the payment of Directors' fees and Directors' benefits amounting to RM132,000.00 for the financial year ending 31 August 2021.		
Ordinary Resolution 2	To re-elect Encik Mardzuki Bin Abu Bakar who retires pursuant to Article 111 of the Company's Constitution.		
Ordinary Resolution 3	To re-elect Madam Teoh Siew Tin who retires pursuant to Article 111 of the Company's Constitution.		
Ordinary Resolution 4	To re-elect Madam Wein Siew Fen who retires pursuant to Article 111 of the Company's Constitution.		
Ordinary Resolution 5	To re-appoint Messrs. Grant Thornton as Auditors of the Company until the conclusion of the next Annual General Meeting and to authorise the Directors to fix their remuneration.		
Ordinary Resolution 6	To authorise Directors to allot and issue shares pursuant to Sections 75 & 76 of the Companies Act, 2016.		
Ordinary Resolution 7	To approve the Proposed New and Renewal of Shareholders' Mandate For Recurrent Related Party Transactions of a Revenue or Trading Nature ("Proposed New and Renewal Of Shareholders' Mandate")		
Ordinary Resolution 8	Retention of Madam Teoh Siew Tin as an Independent Non-Executive Director.		
Ordinary Resolution 9	Retention of Mr Saw Chin Eng as an Independent Non-Executive Director.		

Please indicate with an "x" in the appropriate spaces provided above on how you wish your vote to be cast. If no specific direction for voting is given, the proxy may vote as he thinks fit.

No. of shares held _____

For appointment of two (2) proxies, percentage of shareholdings to be represented by the proxies:		
	No. of shares	%
Proxy 1		
Proxy 2		
Total		100

Signed this day of 2021.

.....
 Signature of Member(s)/Common Seal

Notes:

- As part of the initiatives and the safety measures to curb the spread of Coronavirus Disease 2019 ("COVID-19"), and having regard to the well-being and the safety of our shareholders, the 24th AGM will be conducted on a fully virtual basis through live streaming and online remote voting via Remote Participation and Voting facilities ("RPV") which are available on Securities Services e-Portal ("SSeP") at <https://www.sshsb.net.my/login.aspx>. Please follow the procedures provided in the Administrative Guide for the 24th AGM in order to register, participate and vote remotely via RPV.
- The broadcast venue is strictly for the purpose of compliance with Section 327(2) of the Companies Act 2016 which stipulates that the Chairman of the meeting shall be present at the main venue of the 24th AGM which allows a meeting of members to be held at more than one venue, using any technology or method that enables the members of the Company to participate and to exercise the members' right to speak and vote at the general meeting.
- For the purpose of determining a member who shall be entitled to attend, speak and vote at the AGM, the Company shall be requesting the Record of Depositors as at 18 January 2021. Only a depositor whose name appears on the Record of Depositors as at 18 January 2021 shall be entitled to attend, speak

and vote at the said meeting as well as for appointment of proxy(ies) to attend, speak and vote on his/ her stead.

Pursuant to the Guidance on the Conduct of General Meetings for Listed Issuers issued by Securities Commission Malaysia, the right to speak is not limited to verbal communication only but includes other modes of expression. Therefore, all shareholders and proxies shall communicate with the main/broadcast venue of the Meeting via real time submission of typed texts through a text box within Securities Services e-Portal's platform during the live streaming of the Meeting as the primary mode of communication. In the event of any technical glitch in this primary mode of communication, shareholders and proxies may email their questions to eservices@sshsb.com.my during the Meeting. The questions and/or remarks submitted by the shareholders and/or proxies will be broadcasted and responded by the Chairman/Board/relevant adviser during the Meeting.

4. A member of the Company entitled to appoint at least one (1) but not more than two (2) proxies to attend, speak and vote on his/her/its behalf. A proxy may but need not be a member of the Company.
5. Where a member appoints two (2) proxies, the appointment shall be invalid unless the proportions of shareholdings to be represented by each proxy are specified.
6. Where a member of the Company is an exempt authorised nominee which hold ordinary shares in the Company for multiple beneficial owners in 1 securities account ("**Omnibus Account**"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each Omnibus Account it holds.
7. An exempt authorised nominee refers to an authorised nominee defined under the Security Industry (Central Depositories) Act 1991 ("Central Depositories Act") which is exempted from compliance with the provisions of subsection 25A(1) of Central Depositories Act. Where a member is a corporation, it may appoint a proxy or proxies under the Proxy Form, or appoint such person as its representative at the meeting in accordance with Section 333 of the Companies Act 2016.
8. To be valid, the proxy form duly completed must be deposited at the registered office of the Company, 51-8-A Menara BHL, Jalan Sultan Ahmad Shah, 10050 George Town, Pulau Pinang not less than twenty-four (24) hours before the time for holding the meeting. Proxy Form via facsimile or electronic mail will not be accepted.
9. The instrument appointing a proxy or proxies shall be in writing under the hand of the appointor or his attorney duly authorised in writing or, if the appointor is a corporation, either under common seal or under the hand of an officer or attorney duly authorised.
10. For purpose of determining a member who shall be entitled to attend the meeting, a Record of Depositors ("**ROD**") as at 18 January 2021 has been requested. Only a Depositor whose name appears on the ROD shall be entitled to attend, speak and vote at this meeting or appoint proxies to attend and/or speak and/or vote in his/her behalf.
11. Pursuant to Paragraph 8.29A of the Main Market Listing Requirement of Bursa Malaysia Securities Berhad, all resolutions set out in this notice will be voted by poll.

PERSONAL DATA POLICY

By submitting the duly executed Form of Proxy, the member and his/her proxy consent to the Company (and/or its agents/ service providers) collecting, using and disclosing the personal data therein in accordance with the Personal Data Protection Act 2010, for the purpose of the AGM, and any adjournment thereof.



SECURITIES SERVICES e-PORTAL

ADMINISTRATIVE GUIDE

WHAT IS Securities Services e-Portal?

Securities Services e-Portal is an online platform that will allow both individual shareholders and body corporate shareholders through their appointed representatives, to -

- Register for remote participation and voting at meetings
- Attend and participate at meetings remotely via live streaming
- Vote online remotely on resolutions tabled at meetings

(referred to as “**e-Services**”)

The usage of the e-Portal is dependent on the engagement of the relevant e-Services by **PLB Engineering Berhad** and is by no means a guarantee of availability of use, unless we are so engaged to provide. **All users are to read, agree and abide to all the Terms and Conditions of Use and Privacy Policy as required throughout the e-Portal.**

ENQUIRY

If you have any enquiries prior to the Annual General Meeting (“AGM”), please contact us at +604 263 1966 during office hours (from 9.00 am to 5.00 pm from Monday to Friday) and request for e-Services Assistance or email us at eservices@sshbs.com.my.

SS E Solutions Sdn. Bhd.
c/o Suite 18.05, MWE Plaza,
No. 8 Lebuhr Farquhar,
10200 George Town,
Pulau Pinang

Ms. Chew Peck Kheng (ext: 194) or Ms. Stephanie (ext: 186)

BEFORE THE MEETING

FIRST, register as a User of **Securities Services e-Portal**

ALL USERS MUST REGISTER AT LEAST TWO (2) WORKING DAYS BEFORE THE CLOSING OF PROXY FORM SUBMISSION OR REGISTRATION FOR REMOTE PARTICIPATION AT MEETING ONLINE I.E., BY 25 JANUARY 2021, AS ONE (1) WORKING DAY IS REQUIRED TO PROCESS ALL PORTAL USER REGISTRATIONS.

- Step 1 Visit <https://www.sshsb.net.my/login.aspx>
Step 2 Register as a user - registration is free
Step 3 Wait for our notification email that will be sent within one (1) working day
Step 4 Verify your user account within seven (7) days of the notification email and log in

- This is a **ONE-TIME** registration. If you are already a registered user of **Securities Services e-Portal**, you need not register again.
- Your email address is your User ID.

SECOND, once you have successfully registered as a User of Securities Services e-Portal, log in to <https://www.sshsb.net.my/login.aspx> with your registered email and password to :

REGISTRATION FOR REMOTE PARTICIPATION AT MEETING

Meeting	Registration for Remote Participation Closing Date and Time
24 th AGM on Friday, 29 January 2021 at 3:00 p.m.	28 January 2021 at 3:00 p.m.

- Look for **PLB Engineering Berhad** under Company Name and **24th AGM on 29 January 2021 at 3:00 p.m. – Registration for Remote Participation** under Corporate Exercise / Event and click ">" to register for remote participation at the meeting.

Step 1 Check if you are attending as –

- Individual shareholder
- Corporate or authorised representative of a body corporate

For body corporates, the appointed corporate/authorised representative has to upload the evidence of authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). All documents that are not in English or Bahasa Malaysia have to be accompanied by a certified translation in English in 1 file. The original evidence of authority and translation thereof, if required, have to be submitted to SS E Solutions Sdn Bhd at Suite 18.05, MWE Plaza, No. 8 Lebuhr Farquhar, 10200 George Town, Penang for verification before the registration closing date and time above.

Step 2 Enter your CDS account number or the body corporate's CDS account number.

- A copy of your e-Registration for remote participation can be accessed via **My Records** (refer to the left navigation panel).
- You need to register for remote participation for **every CDS account(s)** you have or represent as an individual shareholder or corporate or authorised representative.
- As the meeting will be conducted on a fully virtual basis and only the Chairman will be present at the broadcast venue, we highly encourage all shareholders to remotely participate and vote at the meeting, failing which, please appoint the Chairman of the meeting as proxy or your own proxy(ies) to represent you.

PROXIES & CORPORATE REPRESENTATIVES

All appointed proxies & corporate representatives need not register for remote participation as indicated above but will **need to register as Users** of the e-Portal at least two (2) working days before the submission closing date and time for proxy forms i.e., **by 25 January 2021**. Upon processing the proxy forms, we will grant the proxy access to remote participation at the meeting to which he/she is appointed for instead of the shareholder, provided the proxy must be a registered user of the e-Portal, failing which, the proxy or corporate representative will not be able to participate at the meeting as the meeting will be conducted on a fully virtual basis.

ON THE DAY OF THE MEETING

Log in to <https://www.sshsb.net.my/login.aspx> with your registered email and password

JOINING THE LIVE STREAM MEETING (eLive)

Meeting	eLive Access Date and Time
24 th AGM on Friday, 29 January 2021 at 3:00 p.m.	Friday, 29 January 2021 at 2:45 p.m.

- Look for **PLB Engineering Berhad** under Company Name and **24th AGM on 29 January 2021 at 3:00 p.m. – Live Stream Meeting** under Corporate Exercise / Event and click “>” to join the meeting.
- The access to the live stream meeting will open on the abovementioned date and time.
- If you have any questions to raise, you may use the text box to transmit your question. The Chairman/Board/relevant adviser will endeavour to broadcast your question and their answer during the meeting. Do take note that the quality of the live streaming is dependent on the stability of the internet connection at the location of the user.

REMOTE ONLINE VOTING DURING THE MEETING (eVoting)

Meeting	eVoting Access Date and Time
24 th AGM on Friday, 29 January 2021 at 3:00 p.m.	Friday, 29 January 2021 at 3:00 p.m.

- Look for **PLB Engineering Berhad** under Company Name and **24th AGM on 29 January 2021 at 3:00 p.m. – Remote Voting** under Corporate Exercise / Event and click “>” to remotely cast and submit the votes online for the resolutions tabled at the meeting.

Step 1 Cast your votes by clicking on the radio buttons against each resolution

Step 2 Review your casted votes and confirm and submit the votes

- The access to eVoting will open on the abovementioned date and time.
 - Your votes casted will apply throughout all the CDS accounts you represent as an individual shareholder, corporate / authorised representative and proxy. Where you are attending as a proxy, and the shareholder who appointed you has indicated how the votes are to be casted, we will take the shareholder's indicated votes in the proxy form.
 - The access to eVoting will close when the Chairman announces the closing of all voting at the respective meeting.
 - A copy of your submitted e-Voting can be accessed via **My Records** (refer to the left navigation panel).
-